

Earith Parish Council

Minutes of the Parish Council Meeting

Held on Thursday 5th April 2018

Present – Councillors

Mr John Fulcher (Chairman)
Mr Jeff Nicholls
Mr Allan Till
Mr Terry Rogers
Mrs Julie Seamark

Miss Ann Brennan (Vice Chairman)
Mr Keith Hudson
Mrs Marilyn Russell
Mr Alan Spackman

CC Mr Steve Criswell, DC Mr Robin Carter
Mr Mark Deas – Cambridgeshire Acre

8 members of the public
Mandy Pink – Clerk

- Item 1 Apologies for absence** – Mr James Woolstenholmes, DC Mr Mike Francis. No apologies given by Mr Gavin Young

Open Meeting

- Item 2 Open Forum** – Mr Mark Deas from Cambridgeshire Acre gave a brief presentation regarding Neighbourhood Planning.
A resident representing the Road Safety Group thanked the Council for writing to haulage firms asking for reduced speeds in the High Street and said that the Road Safety Group would be happy to help if needed if the Council pursue this matter.

- Item 3 Ecops Report** – The Clerk reported that a driver needed to be rescued from their car which was found on its roof in a field off the A1123 between Earith and Haddenham. Thieves stole tools from a van in the High Street and vandalism had occurred at the pumping station, owned by Anglian Water situated on the recreation field.

- Item 4 County Council and District Council Reports** – CC Mr Steve Criswell reported that the installation of the central island at the Willingham end of the High Street had been delayed due to bad weather but was still in the schedule. Mick George Ltd have submitted an application for the link road to help their lorry movements in Somersham and this will help to alleviate some traffic movements at George Corner however, the Environment Agency want to carry out some maintenance of the washes and will use Mick George Ltd to provide clay for the work needed to the riverbanks. This could mean an increase in HGV lorry movements of up to 22,000 through Earith village
DC Mr Robin Carter reported that the elections for the new District Councillors will be held on Thursday the 3rd May 2018. Both Mr Carter and Mr Francis will not be standing as District Councillor's this year.

(Close open Meeting)

(Open closed section of Meeting)

- Item 5 Code of Conduct – Dispensation received, and decisions granted** – none received
- Item 6 Councillors declaration of interest** – The Chairman drew the Councillors attention to the legal requirement that all interests should be declared following the Code of Conduct Localism Act 2011 c7.s27(3)(b). - none received.
- Item 7 To sign minutes of Parish Council meeting held on** – 1st March 2018
Mr Keith Hudson proposed, and Mrs Julie Seamark seconded that the minutes should be signed.
Resolved - All in favour.
- Item 8 Matters arising** – The removal of the duckweed on the pond has been investigated by Councillor Spackman who has said that it will be a very big job to remove the weed via hand and that the use of chemicals to remove the weed may be needed. He will look into this further and report back.
- Item 9 Planning** – Application Reference 18/00359/FUL – Change of use from storage/distribution to a gym. No alteration to building or grounds – 13-14 Earith Business Park
The Council had concerns with parking and footfall. However, no extension was granted so no vote was taken. The Clerk is to note the comments made with HDC.
Planning – Application Reference 18/00447/FUL – Demolition to existing bungalow and outbuildings with a replacement proposal of 5 new dwellings – The Bungalow – Chapel Road
The Council noted concerns with parking and traffic movements on site and exiting and entering the site. The proposed dwellings are small and very close to existing boundaries and the lack of space both inside and outside the dwellings will harm family amenity. The dwellings are not in keeping with the street scene and the site will be over developed. Possibly a total of 3 dwellings would be a better proposal. The

Council are supportive of the demolition of the bungalow but feel that the development should be redesigned to give better amenity space and to fit in better with the existing dwellings in this area. Miss Ann Brennan proposed, and Mr Jeff Nicholls seconded that the application is rejected. Resolved - All in favour.

- Item 10 Chairman's Report** – The Chairman reported that the LHI bid for a footpath from St Marys to Meadow Way has been approved. However, the grant bid to the cultivate and innovate fund and the lottery fund have both been turned down for CCTV. The question of CCTV installation is to remain on the agenda for future discussions.
The Clerk has received the MVAS sign, but this cannot be used yet as the posts are still to be installed by HDC. The Clerk is making her final preparations for GDPR and will provide a report for the next meeting. The internal auditor is scheduled to meet with the Clerk on Friday the 13th April and the annual return will need to be authorised at the next meeting.
The Annual Parish Meeting is to be held on Monday the 23rd April and not as stated in the Echo.
The Clerk has received a letter of complaint regarding the Minnaars development and an investigation will be held with a report being made in May.
- Item 11 Parish Council Representatives Report –**
Road Safety and HCV – Councillor Nicholls reported that there was a road safety meeting on the 13th March and it was noted that the amount of road casualties has increased. There has not been a HCV meeting.
Recreation Field and Play Equipment – The bin bag holders at the Recreation Field have gone missing and replacements will be needed. Councillor Brennan will investigate this and liaise with the Clerk.
Health and Safety – No report
Hanson update – There will be a meeting on Monday 9th April
PC Cluster Meetings – No report
Ouse Valley Way update – No report
Rights of Way – No report
Allotments – No report
Skeeles update – Councillor Brennan reported that there was a meeting to welcome the new trustee
Earith Town Estate – No report
Village Car Parks – No report
Saywell Charity – No report
ERICA Update – No report
Village Pond – See agenda item no 8
- Item 12 Trees and hedges to report for action to be taken and updates on visits already made** – No new reports.
- Item 13 Drains, Roads and Pavements – including advisory notes re car parking – reports for action to be taken** – Manhole needs maintenance at Bridge End and on Colne Road opposite Whybrows Lane. The Clerk is to report. The manholes and grates on the High Street and along Colne Road are on the schedule for repair/clearing on the new financial year.
- Item 14 Caretaker Update** – No report
- Item 15 Bullying and Harassment at Work Policy to be adopted** – The Clerk and Councillor Russell have reworked the policy tabled in March and a new draft was submitted to the Council for consideration. Miss Ann Brennan proposed, and Mrs Marilyn Russell seconded that the Policy should be adopted. Resolved – All in favour
- Item 16 Resident's concerns regarding the Pond Area, problems with trees – Tree Report to be noted** – The Tree surgeon has visited the site and could see no sign of disease or damage to the tree other than a small amount of ivy that needs to be removed and some minimal dead wood. The Clerk will report back to the resident.
- Item 17 Neighbourhood Planning to be discussed** – Further to the report given in the Open Forum the Chairman asked the Council if they wanted to consider this proposal. The Council would like some further information. Councillor Rogers is to find out about HDC guidance and help and will report back to the Council in June with some further information.
- Item 18 WW1/WW11 Commemoration** – The Clerk submitted some costings for a bench £695 and litter bin £491 (both plus VAT and delivery) to the Council for consideration. It was decided that these items could be provided and that they would be installed along with the river slipway at the back of the village hall. Councillor Young has also carried out some research on names of soldiers from Earith who fell in the two world wars. A plaque of names is still to be considered.
Mrs Julie Seamark proposed, and Mr Jeff Nicholls seconded that the bench and bin should be ordered. Resolved – All in Favour

- Item 19 Finance –** a) Payments to sign off
b) Online Salary payments for April
c) Chairman to sign bank statement
d) Finance Meeting report

Payee	Description		£	Chq	Powers
Mrs K M Pink	Clerks Wages 42 hrs. @ £16.001	672.04			LGHA1989,s.7
	GDPR 17 Hours @ £16.001	272.02			LGHA 1989, s.7
	Clerks Expenses	25.00			LGA 1963, s.5
	Mobile Phone monthly rental not taxable	12.00			LGHA1989,s.7
	Total Less Tax		752.57	online	
Mrs C Shook	Caretaker hours 5.5hrs @ £8.873	48.80			LGA1972,s.133
xx	Booking Clerk 2.5hrs @ £8.873	22.18			LGHA 1989,s.7
	Total Less Tax		69.78	online	
Inland Revenue	PAYE March 2018		269.58	1992	LGA1972,s.112-119
Mr M S Pink	Parish Handyman		150.00	online	LGA1953,s.4
MSP Services	Grass Cutting		345.00	2993	OSA 1906, s.10
Beach Electrical	Tree maintenance London Plane		5160.00	2994	OSE 1906, s.10
Create Signs	Replacement chq 2985 destroyed		198.00	2995	OSA 1906, s.10
Castle Manor Electrical	V Hall Oven call out		35.00	2996	LGA 1972, s.111
Wicksteed Leisure Ltd	Play equipment repairs Rec		2144.40	2997	OSA 1906 ss.9 & 10
CCC	Solar light Meadow Lane road feature		1405.70	2998	Parish Council Act 1957, s.3
Royal Mail	Postage Fee		2.00	Dcard	LGA 1972, s.111
Microsoft	Office 365 monthly cost		5.99	DD	LGHA 1972, s.266
CNG	Village Hall Gas monthly charge		139.55	DD	LGHA 1972, s.133
Axis	Village Hall Electricity		29.89	DD	LGHA1972,s.133
	Total Spend for March 2018		£10,509.46		

- a) Mrs Julie Seamark proposed, and Mr Jeff Nicholls seconded that the payments should be signed off.
Resolved – All in favour
- b) Online salary payments for April –Mr Keith Hudson proposed, and Mr Jeff Nicholls seconded that the payments should be made. Resolved – All in favour
- c) Chairman to sign the bank statement to confirm the online salary payments for March as above
Mrs Julie Seamark proposed, and Mr Keith Hudson seconded. Resolved – All in favour
- d) Prior to the start of this meeting a Finance meeting was held and all items were checked and reported as OK.
The internal audit is scheduled for the 13th April and the Annual Return will be presented in May. The Clerk was thanked for her work throughout the year.

Item 20 Correspondence – Bus timetable changes, complaint re Minnaars, Mick George Clay Extraction

Item 21 Items for future meetings –Village Hall floor & chairs, WW1/WW11 commemoration, Neighbourhood Plan, Cycleway litter bins, Pub to be listed as a building of interest

Mrs Mandy Pink – Clerk 07717 207 533

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Meeting Dates

These minutes are unadopted

Annual Parish Meeting – Monday 23rd April 2018
Parish Council Meeting – Thursday 10th May 2018
Parish Council Meeting – Thursday 7th June 2018
Parish Council Meeting – Thursday 5th July 2018
Parish Council Meeting – Thursday 2nd August 2018

District and Parish Council Elections – Thursday 3rd May 2018

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Date of Notice – 14th April 2018